



AFRICA FOOD SYSTEMS FORUM 2023

Recover, Regenerate, Act:
Africa's Solutions to Food Systems Transformation

#AGRF2023



ADMINISTRATIVE NOTES

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1. INTRODUCTION

Africa Food Systems Forum 2023 is will take place in Dar es Salaam, United Republic of Tanzania and will be hosted by H.E. Samia Suluhu Hassan, President of the United Republic of Tanzania. The Forum will be held from **05th to 08th September, 2023** at the Julius Nyerere International Convention Centre (JNICC).

The 2023 Summit theme is Recover, Regenerate, Act: Africa's Solutions to Food Systems Transformation. The theme is anchored around building back better Food Systems with youth and women at the centre.

The Government of the United Republic of Tanzania will take the necessary steps to facilitate the arrival and departure of Forum participants as well as their stay in Tanzania.

2. REGISTRATION

Participants are informed to register online via <https://agrif.org/summit/2023>. Please be advised that the deadline for the registration is 31st August, 2023. Therefore, participants are encouraged to observe the deadline for online registration.

The meeting badges will be collected upon your arrival at the Airport (AGRF desk) and at the JNICC Venue. Additionally, for security reasons, forum badges must be worn at all times. Loss of a badge should be reported immediately to the registration counter.

- **HOS DELEGATIONS**

Delegations are requested to submit a delegation list to the Ministry of Foreign Affairs of the United Republic of Tanzania under a cover of a Note Verbale not later than 01 September 2023.

Once on site, with the help of the host country liaison officer, the designated official will facilitate the collection of badges which will take place at Serena Hotel, Dar es Salaam **on 01-02 September 2023, and at the Julius Nyerere Convention Centre from 3rd September between 08:00-21:00hrs.**

3. SUMMIT DOCUMENTS

Be informed that programme and other relevant documents can be accessed through the official website <https://agrif.org/summit/2023> and QR code that will be made available on the forum badges and branding materials located around the venue.

4. IMMIGRATION AND VISAS

Courtesy Visa will be issued on arrival at Port of Entry to all registered participants upon presentation of invitation letter from the Government of the United Republic of Tanzania.

Please note that the Government of the United Republic of Tanzania has waived the entry visa fees to delegates who are citizens of member states of EAC and SADC as well as Head of States and other Diplomats with a valid invitation letter from the Government of Tanzania (acquired from the registration portal/officially posted) and passport valid for a minimum of **six (6) months**.

Visas will be issued in accordance with the laws and regulations of the United Republic of Tanzania, details can be found on <https://immigration.go.tz/index.php/immigration-services/visa-information>

For any problems during arrival, you can contact immigration offices via Mr. Deogratius Polycarp Shirima +255714489815
Email: deopolycarp@gmail.com

5. AIRPORTS

Julius Nyerere International Airport (JNIA) is the main hub for international flights into Tanzania and all delegates are advised to arrive through this airport. In the event that any participant wishes to use other airports the delegation will be required to use domestic flights to connect into Dar es Salaam.

6. ARRIVALS

i. Arrival of Forum Participants

All participants will be received by Protocol Officers. The Officers will be available in both the normal and VIP lounges to assist participants in immigration formalities, baggage collection, coordinate transport and transfers to the hotels. Delegations are kindly requested to provide their specific arrival and departure details at the earliest possible time.

ii. Arrival of the Heads of State and Government

Heads of States and Heads of delegation will be received upon arrival by a designated Government Minister or Senior Government official.

7. OVERFLIGHT AND LANDING PERMISSIONS

Requests for overflight and landing permits should be submitted to the Ministry of Foreign Affairs and East African Cooperation at least 72 hours before arrival of the aircraft.

8. VACCINATION AND HEALTH REQUIREMENTS

For all travellers from yellow fever endemic countries entering the United Republic of Tanzania, international health certificate showing **yellow fever immunisation** is required. On site yellow fever vaccination will be available at cost of USD 50. For further details on yellow fever entry requirements and information please visit: <https://afyamsafiri.moh.go.tz/>

As far as preventive measures against the spread of COVID-19 are concerned, please note the following:

COVID-19 VACCINATION CERTIFICATE AND PCR TEST travellers transiting in the United Republic of Tanzania through land boarder, Sea Ports and Airports are advised to be fully vaccinated as per approved schedule of primary vaccination against Covid-19 in their respective countries. **However, Covid-19 vaccination certificates, RT PCR tests or performing rapid antigen test on arrival is not mandatory in the United Republic of Tanzania, unless stated otherwise by conveyance to be used or country of their destination.**

9. HEALTH SERVICES

First aid emergency services including ambulances and specialized medical team will be readily available at the Julius Nyerere International Convention Centre. For further medical attention, delegates are advised to seek treatment at one of the following hospitals;

- i. Muhimbili National Hospital: (+255 768 443732)
- ii. Agha Khan Hospital: (+255 782 004001)
- iii. Lugalo Military Hospital (+255 0765 569689)

In case of emergency or any medical incidence, delegates are advised to reach out emergency medical personnel: Tumainiel Macha +255714515993 or email: tumainiel.macha@afya.go.tz. If you are on medication, kindly be advised to carry enough supply for the duration of your journey.

10. MEDICAL INSURANCE

Kindly be advised that the host country is not responsible for travel and medical insurance. Therefore, every delegate should get insurance coverage in their home countries. The insurance cover is recommended to;

- i. Take effect as soon as you leave your home country or place of reference
- ii. Be recognized by the main referral hospitals including Muhimbili National Hospital and Agha Khan Hospital and cover medical treatment in the United Republic of Tanzania

11. LOCAL TRANSPORT

Heads of State, VVIPs and Ministers will be provided with full time transport. The Organizing Committee will provide airport shuttles on arrival and departure to all delegates. Shuttle services will only be available for specific recommended town hotels. To benefit from the arranged transport services, delegates are required to fill the accommodation and flight details within the registration portal.

12. ACCOMMODATION

Tanzania hospitality will be 1+2 for the Heads of State whilst for the Ministers will be 1+1 by AGRA. The list of recommended hotels with contact details and reservation are available on the AGRF website <https://agr.org/summit/2023>).

Accommodation for the Heads of State and Delegation

The Government of the United Republic of Tanzania will cover accommodation cost during the Summit as follows: -

- Delegations led by a Head of State or Government:

(1+2) accommodation will be provided from 5th - 8th September 2023;

- Ministers delegated as Heads of Delegation representing their Heads of State:

(1+1) accommodation will be provided from 5th - 8th September 2023;

This hospitality covers bed, meals and non-alcoholic beverages for head of states whilst for Ministers will be bed and breakfast.

13. LIAISON OFFICERS

A liaison officer shall be assigned to each Head of Delegation of a participating country. The Liaison Officers shall act as a link between the Delegation and the Host Country on all pertinent issues. The list of assigned liaison officers will be communicated in due course.

14. ELECTRIC SUPPLY

The standard electrical current used throughout the United Republic of Tanzania is 240 volts with a frequency of 50 Hz. The electric plugs and sockets are of the G type. It is recommended that participants bring their own adaptors to comply with the electric current and plugs.



15. LANGUAGE AND SIMULTANEOUS INTERPRETATION

The forum language will be English and French. However, simultaneous interpretation will be provided in Swahili. Details of the full language regimen and relevant channels will be provided during the forum.

16. CURRENCY AND BANKING SERVICES

Currency: The official currency of Tanzania is the Tanzanian Shilling (TZS). Currency exchange services are available at the airport, banks, JNICC and Bureau De Change.

Banking Services: Monday - Friday, banking service commence at 08:00 to 16:30 and 09:00 to 13:00 on Saturday. Some banks have branches that are open on Sunday at Mlimani City Mall. Most banks have cash dispensing machines across the city that accept Visa, MasterCard and Cirrus. Similarly, ATMs are available in the airport, banks and shopping malls.

17. SAFETY AND SECURITY

The Government of the United Republic of Tanzania is dedicated to ensuring maximum safety and security for all forum delegates and participants throughout the event. Delegates are advised to understand and comply with various security measures which will be in place during the forum. Kindly be prepared to pass through security checks as you will be accessing the hotels, forum venue and other important places. Furthermore, delegates and participants will be asked to scan their badges QR code when entering/exiting the venue.

The City of Dar Es Salaam where the forum is convened, is one of the safest cities in the region, however Security surveillance will be enhanced during the forum. Therefore, delegates are encouraged to use their leisure time around restaurants, bars, hotels and enjoy night life in the business city of Dar Es Salaam whilst observing necessary safety precautions. In case of any security emergency, please contact the following Officers:

Central Police Contact Person: (Francis Maro ACP, +255675819271 Email: marof3660@gmail.com or 101.)

18. WEATHER AND TIME

Dar es Salaam is located on the eastern coast of the United Republic of Tanzania. The time zone in Dar es Salaam is East Africa Time (GMT+3). The average temperature in September is between 22°C and 29°C

19. TELECOMMUNICATION COMPANIES

Tanzania offers a wide range of options for telecommunication. The following telecommunication companies are available in the country:

- i. Tanzania Telecommunication Company Limited (TTCL)
- ii. Vodacom Tanzania
- iii. Airtel Tanzania
- iv. Tigo Tanzania, and
- v. Halotel

Mobile telephone service providers also do provide a gateway to the internet using GPRS, 5G, 4G and 3G. Cell phone sim cards are widely available. Every SIM card user/buyer is legally required to do registration prior its activation. The cards can easily be registered at purchasing point.

20. BUSINESS AND SHOPPING HOURS

All public offices open at 0730 to 1530 Monday to Friday, while most private offices are open at 0800 to 1700. Also, some of the private offices are open on Saturday from 0800 to 1300.

21. TOURISM

Tanzania is endowed with a variety of tourist attractions categorized into natural, cultural, and man-made resources. The country is the home to 22 National Parks; 24 Game Reserves; 27 Game Controlled Areas; 38 Wildlife Management Areas; 19 Nature Reserves; One Conservation Area; Three Ramsar Sites; more than 125 archaeological sites and historical sites; over 1,400 km of coastline with pristine beaches; three marine parks and 15 marine reserves; three Great Lakes; and the Spice Islands of Zanzibar. For more details kindly visit the website www.tanzaniatourism.go.tz.

22. SUMMIT CONTACT PERSONS.

For further information pertaining to logistics, please contact:

SUMMIT ORGANIZING TEAM

Mr. Kelvin Heri – Ministry of Agriculture	+255 655 333 503 kelvin.heri@kilimo.go.tz
Vianney Rweyendela – AGRA	+ 255 685 444 273 vrweyendela@agra.org
Mr. Jacob Msekwa- Ministry of Foreign Affairs and East African Community	+255 788 591 591 Jacob.msekwa@nje.go.tz
Ms. Happy Pascal - Ministry of Agriculture	+255 658 860870 Happy.kitingati@kilimo.go.tz
Mr. Joseph Kiraiya - Ministry of Agriculture	+255 787 149915 Joseph.kiraiya@kilimo.go.tz



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